**Policies and Procedures**

**Health and safety**

1. Sickness policy
2. health and safety policy
3. Security policy
4. Risk assessment policy
5. Disability fire evacuation policy
6. Fire drill/practise fire drills policy
7. Loss or damage to property policy
8. Accident and incident policy
9. Missing and absent and lost person policy and procedures
10. No smoking policy
11. Food safety policy
12. Room temperature policy
13. Personal hygiene policy
14. Hand washing procedure
15. Maintenance and storage of equipment
16. Policy for storage and cleaning materials
17. Minimum exclusion periods for illness and disease.

**Child protection /safeguarding**

1. safeguarding children policy

2. Female genital mutation

3 .Preventive duty policy

**Medical Support**

1. Accident and injury
2. Policy First aid policy
3. Short term/long term medication form
4. Infection policy
5. Administration of medicine

**Parents**

1.Terms and conditions

2. payments policy

3. Information sharing policy

4. Data protection (photography)

5. Data protection (access to personal information)

6. collection of children policy

7.Partnership with parents policy

8. Complaints policy

9 Photograph policy

**Staff**

1. confidentiality policy
2. internet policy
3. Grievance and disciplinary procedure
4. Mobile phone policy
5. Use of social networking
6. Whistle blowing
7. Recruitment and induction policy
8. Qualification and registration of employees policy
9. Staff development training

**Equality and Inclusion**

1. The behaviour Management policy
2. Equal opportunity policy
3. Inclusion policy
4. Transition policy
5. Special educational needs policy.